



# CPD POINTS QUICK REFERENCE

<b>ACTIVE PRACTITIONER</b>		<b>CPD POINTS</b>
Regular, continuing involvement in the activities of the certification subfield as part of your primary employment. For periods of unemployment of six months or more, see Policy 30.		24 per year (maximum of 72 points per 3-year certification period)
<b>ADDITIONAL EDUCATION</b>		
<b>College Credit Courses</b>	15 points per semester hour OR 10 points per quarter hour	Max of 72 pts per 3-year certification period
<b>Training Courses</b>	1 point for each 0.1 CEU (10 points per CEU)	
<b>Informal Courses</b> (workshops, seminars, distance learning, technical presentations at meetings, company sponsored in-house training sessions)	1 point per contact hour (a 45 to 60-minute learning period). Single courses shorter than 45 minutes may not be counted.	
<b>ADVANCE PROFESSION</b>		
<b>Active Committee or Task Force</b> (group that conducts technical business through meetings, reports, position papers, studies, and surveys)	Serving as an officer	1 point per month
	Participating as a member	0.5 point per month
<b>Presentations</b> (preparation and subsequent audio, visual, and/or written delivery of technical information or information about the profession to others who are seeking to advance, broaden, and enhance their knowledge and/or job skills)	Technical paper or instruction material for a course	15
	Delivery of your paper or presentation before an audience at a scheduled meeting	5
<b>Course Instructor</b> (directs a technical education effort for a particular type of student)	Instructing a scheduled course in a post-secondary educational institution	15 per semester hour (10 per quarter hour)
	Conducting a training course	Pre-assigned CEUs 1.5 per contact hour
		No assigned CEUs 1 per contact hour
<b>Career Day Presenter</b> (meets with students to explain aspects of careers in engineering and engineering technology)	Serving as a judge at a science or engineering fair, actively volunteering in an Engineers Week event or MATHCOUNTS contest, or actively participating in other related activities	1 point per day of participation, up to max of 10 points during the certification period
<b>Professional Society</b> (involvement with organizations that unify individuals in a career area and promote knowledge and pertinent practice area techniques)	1 year of society membership	Up to 3 points per society (12 pts. max)
	Attending a society meeting	1 (15 pts. max)
<b>CERTIFICATION ACTIVITY</b>		
<b>In the Certification Practice Area</b>	Upgrading a NICET certification	90
	Meeting a higher level exam requirement (but not achieving certification)	45
	Passing one NICET exam within a multi-part standard exam package (but not meeting the full exam requirement)	15
<b>In a Related Practice Area</b>	Achieving or upgrading NICET certification	30
	Meeting a higher level exam requirement (but not achieving certification)	15
	Passing one NICET exam within a multi-part standard exam package (but not meeting the full exam requirement)	5
<b>Non-NICET</b>	Achieving a NICET - recognized, non -NICET certification	15

This table summarizes the most commonly used sources of CPD points. It is not a substitute for reading NICET's Continuing Professional Development Policy (Policy #30, available at [www.nicet.org](http://www.nicet.org)), which includes more detailed information on these and other options, including presentations, papers, and a special recertification exam. Answers to your questions about recertification may be found by visiting NICET's web site or calling 888-476-4238.

**Total points required for recertification: 90 for each certification area**

(Points claimed for each certification must be relevant to that area. None may be earned earlier than three years prior to your expiration date.)